



**Holy Spirit**  
CATHOLIC SCHOOL

*Inspiring Minds | Igniting Hearts*

Mrs. Maureen Ashby,  
Principal

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August 1, 2019

Dear Holy Spirit Families,

Wow! Where have the Summer weeks gone?

Can you believe in just a few short weeks we will launch our 2019/2020 school year? I pray you are enjoying the time away from school and that you and your students are ready to embrace the new school year and all of the excitement that it holds. We welcome all those who are new to our community – we look forward to getting to know everyone.

The faculty has chosen the theme of "What you do for the least among you, you do for Jesus" as we highlight throughout the year the Catholic Social Teaching of the option for the poor and vulnerable. We look forward to continuing to provide opportunities for the students both in and out of classrooms to live the Catholic Faith.

This year Holy Spirit School will go through the Design for Excellence re-accreditation process. This is a year of self-study of the programs across the school culminating in a week-long observation from a Visiting Team. You will notice on the school calendar a few extra half days. Although I tried to minimize those, the time is necessary for the faculty to put together the materials required by the process.

We have a couple of new teaching/homeroom assignments for the year. Mrs. Missy Payne has moved to 1<sup>st</sup> grade and Ms. Taylor Dailey while remaining as the middle school Social Studies teacher, she is now a 6<sup>th</sup> grade homeroom teacher. Mrs. Fairis Walker's role in the Resource Department is changing as she takes on a full-time teacher position and Mrs. Tina Wilson will be using her wonderful background as a part of the Resource Department team.

We also have several new faculty members with us this year. We welcome Ms. Sheila Clary to prekindergarten; Mrs. Stacey Magan to 3<sup>rd</sup> grade; Mr. John Farnham and Mrs. Maggie Flynn in 5<sup>th</sup> grade; Mrs. Monica Check will be with a 7<sup>th</sup> grade homeroom and will teach 7<sup>th</sup> grade Language Arts and 8<sup>th</sup> grade Religion; Mrs. Erin Ratschan will cover an 8<sup>th</sup> grade homeroom and will teach various sections of Middle School Math; Mrs. Janell Cline will join in teaching the sections of Middle School Math.

If, by chance, your student has not completed his/her summer work, now would be great time to be sure students are on track to have everything finished as most everything is due either the first day or first week of school.

**If you have a rising kindergartener or are a new family to the school, all required medical forms must be returned as soon as possible. School law prohibits school attendance without the required documentation. If you have any questions, please contact Mrs. Wild.**

If you are interested in either Morning Care or Extended Day, the registration document is available on the website, you may send that in now and you will be billed the registration fee via FACTS.



Holy Spirit School inspires life-long learners and ignites servant-leaders through a program of academic excellence grounded in the traditions and values of the Holy Catholic Church.

On August 23<sup>rd</sup> there will be an opportunity to meet the teachers, find out homeroom assignments and take a peek at the classrooms. Please join us at school from 1:00-2:30 pm. We look forward to seeing all of you then and ask that you please not come to school for an extra early sneak peek prior during the week of August 19<sup>th</sup> as the teachers and administrators will be very busy with meetings and classroom set-up.

On August 21<sup>st</sup> at 7:00 pm the NEW family ice cream social sponsored by the PTO will be held in the school gymnasium. We invite all new families (parents and children) to join us. There will be an opportunity for new families to purchase used uniforms.

Paperwork needed for the start of the school year will be available for pickup during the August 23<sup>rd</sup> Open House in order to give families the weekend to fill out the many required forms. Please return all forms on Monday, August 26<sup>th</sup>. For **Grades 1-8** Monday, August 26<sup>th</sup> is an 11:30 am dismissal; Tuesday, Wednesday, and Thursday are 3:15 pm dismissals and Friday, August 30<sup>th</sup> is an 11:30 am dismissal with no Extended Day Care. School lunches will begin on September 3<sup>rd</sup>. Please pack a lunch for your child the first week.

School for **Grades 1-8** begins on August 26<sup>th</sup> at 8:00 am. Please make every effort to begin the good habit of arriving on time. Drop off begins at 7:40 am; I will see you in the parking lot! Teachers will meet the students outside and escort them to their classrooms. Parents are asked to say their goodbyes as they drop their children off in the carline. (If you want to park after you drop off your children you are welcome to.) Please refer to the handbook posted on the webpage for complete directions on arrival and pickup procedures. During the first week of school the vanpool slots for last year will be used with the EXCEPTION of kindergarteners who are now first graders. These students will be dismissed with the regular carpool unless they are in a group vanpool. Applications for vanpool slots will be sent home in the beginning of the year packet.

A **kindergarten parent meeting** is scheduled for Monday, August 26<sup>th</sup> at 8:30 am. Kindergartners' first day will be Tuesday, August 27<sup>th</sup>, from 8:00 – 11:30 am (with no afternoon Extended Day for them this first day). Both Wednesday, August 28<sup>th</sup> and Thursday, August 29<sup>th</sup> are full days for kindergarten. Friday, August 30<sup>th</sup> is a half day for all students with no Extended Day.

The **prekindergarten parent meeting** (no students) is at 9:30 am on Monday, August 26<sup>th</sup>. The preschool orientation for the students and parents is on August 27<sup>th</sup>. Students with last names beginning A through L are asked to come from 9:00 – 9:45 am and students with last names beginning with M through Z are asked to come from 10:00 – 10:45 am. Classes begin for prekindergarten on August 28<sup>th</sup>; this is a half day for all PreK students with dismissal at 11:30am (there is no afternoon Extended Day for PreK this first day). Thursday, August 29<sup>th</sup> is a full day for those PreK students enrolled as full day students. Friday, August 30<sup>th</sup> is a half day dismissal for all students with no Extended Day.

**Morning Care** will be open at 7:00 am on the first day of school. Morning care is located in Room 4. Please use the western set of doors (Exit 11). Grade levels may begin using Morning Care on the following dates:

Grades 1-8 -- may begin using Morning Care on Monday, August 26<sup>th</sup>

Kindergarten -- may begin using Morning Care on Tuesday, August 27<sup>th</sup>

PreKindergarten -- may begin using Morning Care on Wednesday, August 28<sup>th</sup>

**Afternoon Extended Care** for Grades 1-8 will be in the cafeteria. Afternoon Care for PreKindergarten and Kindergarten will be in Room 1. Grade levels may begin using Afternoon Extended Care on the following dates:

Grades 1-8 – may begin using Extended Day on Monday, August 26<sup>th</sup>

Kindergarten – may begin using Extended Day on Wednesday, August 28<sup>th</sup>

PreKindergarten – may begin using Extended Day on Thursday, August 29<sup>th</sup>

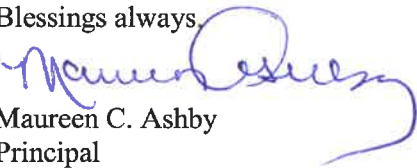
Afternoon Extended Day is closed completely on Friday, August 30<sup>th</sup> due to the early dismissal.

Information regarding the calendar, supplies and reading lists can all be found on the webpage

[www.holyspiritflames.org](http://www.holyspiritflames.org).

I am looking forward to the start of the new school year. Thank you for allowing us to be a partner in the education of your children.

Blessings always,



Maureen C. Ashby  
Principal