



RELEASE OF STUDENT RECORDS



Name and Address of previous school

----- Telephone # -----
 ----- Facsimile # -----

The following student has applied for admission to Holy Spirit School

Name	DOB	Grade
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We thank you in advance for forwarding the following information as soon as possible.

- 1) Academic Transcripts
- 2) Standardized Test Scores
- 3) Current Year Grades to Date
- 4) Attendance Information
- 5) Health and Immunization Records
- 6) Discipline Record
- 7) Custody Information/Court Decisions
- 8) Psychological/Educational Evaluations
- 9) IEP/ 504 Plan
- 10) Child Study Referrals
- 11) Screening and Eligibility Minutes
- 12) Speech and Language Evaluations
- 13) Vision Screening Reports

Please send to:
Maureen Ashby, Principal
 Holy Spirit School
 8800 Braddock Road
 Annandale, Virginia 22003

 Telephone : 703.978.7117
 Facsimile: 703.978.74388
 holyspiritflames.org

I give my permission to have the aforementioned records forwarded to **Holy Spirit School**.
 Attention: Maureen Ashby, Principal

 Signature of Parent/Guardian Date