

HOLY SPIRIT SCHOOL

MORNING CARE and EXTENDED DAY REGISTRATION

2020-2021 School Year

To enroll your child in Extended Day, please complete and return this form. A non-refundable \$25.00 per child registration fee will be billed through FACTS Tuition.

FULL NAME OF CHILD	GRADE
1) _____	_____
2) _____	_____
3) _____	_____
4) _____	_____

PARENT/GUARDIAN INFORMATION

Father's Name:	Home Phone:
Home Address:	Cell Phone:
	Work Phone:

Mother's Name:	Home Phone:
Home Address	Cell Phone:
	Work Phone:

The emergency contact information supplied with your school registration will be used for Morning Care and Extended Day care. Please contact the Office if any of this information needs to be updated. Thank you.

Morning Care opens at 7 a.m. and closes at 7:40 a.m. when students will be dismissed to their homerooms. Prekindergarten – 3rd grade will be brought directly to their homeroom.

Extended Day opens when school is dismissed and closes at 6 p.m.

Pick the plan(s) that best suits your family's needs.

LATE PICK-UP will be charged at a fee of \$1.00 per child, per minute after 6 p.m. If a family is late in excess of three times, the family will be asked to make other arrangements for their children.

Extended Day Plans:

There is no drop in extended care this year because of strict guidelines by Virginia Department of Social Services.

FEE AGREEMENT

The plan(s) I choose is: _____ which is a total of _____ a month. I understand this will be billed through FACTS.

Signature: _____ Date: _____

FOR OFFICE USE ONLY

Registration rec'd on _____

Plan chosen: _____

Total Payment Added to FACTS:

Date billed in FACTS: _____